

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
January 30, 2017
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:45 p.m. in Room D111 at the J.P. Case Middle School.

Members Present

Jessica Abbott
Tim Bart
Sandra Borucki
Dennis Copeland
Marianne Kenny

Members Absent

Laurie Markowski
Michael Stager
Christopher Walker
Anna Fallon

Board Attorney

Alicia Hoffmeyer

SUPERINTENDENTS REPORT

Dr. Caulfield introduced Mr. Mitchell and Mr. Truncala to present the Hour of Code Presentation by the K-4 Computer Teachers & Technology Integration Specialists, as attached. The Board took a 10 minute break to join the students in the hall for demonstrations. Ms. Fallon thanked our computer teachers.

CITIZENS ADDRESS THE BOARD

Elana Korn, parent, noted two goals the Board has not completed, communication and strategic planning. She noted both were a failure. She expressed concern that the position in the Behavioral Disabilities program took 32 days to fill. She also noted concerns with Curriculum. She stated our inaction is shameful. The Board of Education is in violation of not giving students equal access to materials. She is very disappointed with the Special Services program. She stated she is not the only person concerned. She feels they are trying to push her child into an out of district placement.

On the motion of Ms. Borucki, seconded by Mr. Bart, minutes of the Executive Session on December 12, 2016* were approved viva voce.

***Mr. Walker & Ms. Markowski abstained.**

On the motion of Mr. Stager, seconded by Ms. Borucki, minutes of the Regular Meeting on December 12, 2016* were approved viva voce.

***Mr. Walker & Ms. Markowski abstained.**

On the motion of Ms. Borucki, seconded by Mr. Bart, minutes of the Regular Meeting on January 3, 2017* were up for discussion.

Mr. Walker requested an amendment on these minutes. Ms. Fallon noted the motion was not on the table yet and could not discuss until a motion was made. On the motion of Ms. Borucki, seconded by Mr. Bart, minutes of the Regular Meeting on January 3, 2017, Ms. Fallon asked any discussion. Mr. Walker requested the minutes be amended because they do not reflect the discussion between Ms. Fallon and Mr. Walker back in December, 2016. Ms. Fallon stated the minutes from that meeting are a reflection of that meeting, not anything that happened in December. Mr. Walker said the minutes are not accurate. He would like the minutes to reflect that he was willing to meet with Ms. Fallon one-on-one, but Ms. Fallon would only meet with the Board Counsel present. Ms. Fallon called for a motion to approve the minutes as written. Dr. Copeland asked if we are permitted to add an amendment to the Board Minutes for the next public meeting. Ms. Fallon asked what would the amendment say, stating Mr. Walkers concern regarding the language which does not accurately account his account of the meeting. Ms. Hoffmeyer explained there is a motion on the table to approve the minutes. She noted that this meetings minutes will then reflect Mr. Walker's request. Ms. Hoffmeyer noted we have two separate issues, the motion on the table for minutes as drafted which you will vote on, and then in the event the motion passes this meetings minutes will then reflect Mr. Walker's comments.

Ms. Voorhees clarified the minutes from tonight's meeting will reflect this discussion and Mr. Walkers call for an amendment.

On the motion of Ms. Borucki, seconded by Mr. Bart, minutes of the Regular Meeting on January 3, 2017* were approved viva voce.

***Mr. Walker voted no.**

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the months of November and December 2016 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2016-2017.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of November 30, 2016 and December 31, 2016. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of school year 2016-2017.

On the motion of Mr. Bart, seconded by Mr. Stager, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the months of November and December 2016.

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** 0
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

PERSONNEL

The next meeting will be February 2, 2017.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved as amended under one motion made by Mr. Stager, seconded by Mr. Bart.

1. Approval was given to suspend employee #499820 with pay, retroactive to January 24, 2017, until further notice.*
***Mr. Walker abstained.**

2. Approval was given to employ Kelliann TenKate as Supervisor of Special Services, effective no later than March 25, 2017.
 Salary to be \$112,138.57, prorated.*
***Mr. Walker voted no & Ms. Borucki abstained.**

3. Approval was given to confirm the following staff members to take a leave of absence as follows:*

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Dates
1.*	Moscaritolo	Katelyn	BS	Behavior Disabilities	Medical	January 9, 2017-January 16, 2017
2.*	Yoos	Dorothy	CH	Stretch	Medical	December 7, 2016-January 3, 2017 January 4, 2017-March 21, 2017-FMLA
3.*	Goldman-Botwin	Jill	FAD	Health & PE	Medical	January 20, 2017-February 7, 2017

***Mr. Walker abstained.**

4. Approval was given for the following staff member to take a leave of absence, as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.	Guarino	Kelly	RFIS	Grade 6 Math	Maternity	May 30, 2017-June 30, 2017-Disability September 1, 2017-November 22, 2017-FMLA/NJ FLI

5. Approval was given to confirm the extension of the medical leaves of the following staff members, as follows:*

Item	Last Name	First Name	Loc.	Position	Board Approved Dates
					Extension
1.*	Bland	Daniel	CO	Assistant Superintendent	October 25, 2016-December 23, 2016
					December 24, 2016-Until Further Notice
2.*	Collins	Dana	CO	Supervisor of Mathematics/Science	November 17, 2016-January 10, 2017
					January 11, 2017-Until Further Notice

*Ms. Borucki abstained.

6. Approval was given to extend the medical leave of the following staff member, as follows:*

Item	Last Name	First Name	Loc.	Position	Board Approved Dates
					Extension
1.*	Bianco	Kathleen	RFIS	Computers	November 2, 2016-February 1, 2017
					February 2, 2017-April 2, 2017

*Mr. Walker abstained.

7. Approval was given to confirm the voluntarily transfer of Erin McNamara, 1.0 Reading Recovery Teacher at Copper Hill School, to .6 Reading Recovery and .4 Stretch Teacher at Copper Hill School, effective January 12, 2017 through March 22, 2017. Effective March 23, 2017, Erin McNamara will return to her 1.0 Reading Recovery Teacher position at Copper Hill School.
8. Approval was given to accept the resignation of Kimberly DeMaio, Project Success Teacher at Reading-Fleming Intermediate School, effective February 20, 2017.
9. Approval was given to confirm the resignation of Kristine Voorhees, Kindergarten Teacher Leave Replacement at Barley Sheaf School, effective January 3, 2017.
10. Approval was given to confirm the employment of the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Schuster	Kaitlin	BS	Kindergarten/ Suzanne Galletta	January 3, 2017- March 30, 2017	Sub Per Diem Pay	Teacher of Preschool through Grade 3(CEAS)/West Chester University
					March 31, 2017- June 30, 2017	\$50,860 (prorated)/ BA/Step1	
2.	Martini	Danielle	FAD	Physical Education & Health/Jill Goldman- Botwin	January 20, 2017- February 16, 2017	Sub Per Diem Pay	Teacher of Health & Physical Education/Kean University
					February 17, 2017- June 2, 2017	\$50,860 (prorated)/ BA/Step 1	

11. Approval was given to employ the following leave replacements for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Ksiezopolski	Brittany	JPC	Support Skills - Math/Anna Maguire	February 7, 2017- May 10, 2017	Sub Per Diem Pay	Elementary School Teacher with Math Specialization, Elementary K-6 (CEAS)/Stockton University
					May 11, 2017- June 30, 2017	\$50,860 (prorated)/ BA/Step1	
2.	Griffith	Meaghan	CH	Resource Center/ Kimberly Veneziano	February 1, 2017- May 4, 2017	Sub Per Diem Pay	Students with Disabilities (CEAS)/Elementary School Teacher K-6 (CEAS) <i>(Both Certs Pending)</i> Kean University
					May 5, 2017- June 30, 2017	\$50,860 (prorated)/ BA/Step 1	

12. Approval was given to amend the November 14, 2016 motion:*

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.	Maguire	Anna	JPC	Support Skills-Math	Disability Leave	February 16, 2017-March 24, 2017
					Family Leave/NJ Paid	March 27, 2017-June 30, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.*	Maguire	Anna	JPC	Support Skills-Math	Disability Leave	February 9, 2017-March 24, 2017
					Family Leave/NJ Paid	March 27, 2017-June 30, 2017

*Mr. Walker abstained

**start date altered*

13. Approval was given to amend the following motion from January 3, 2017:

to employ the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Salary/Degree/Step	Anticipated Date(s)
1.	Farley	James	BS	PE & Health/ Nick Vitelli	January 5, 2017- April 7, 2017	Sub Per Diem Pay	January 5, 2017- April 4, 2017
						\$54,060 (prorated)/ MA/Step 1	April 5, 2017- April 7, 2017

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Farley	James	BS	PE & Health/ Nicholas Vitelli	January 5, 2017- April 3, 2017	Sub Per Diem Pay	Teacher of Health & Physical Education- CEAS <i>(pending)</i> / William Paterson University
					April 4, 2017- April 7, 2017	\$50,860 (prorated)/ BA/Step1	

**dates, degree and salary corrected; certification indicated.*

14. Approval was given to amend the following motion from December 12, 2016:

to employ the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Longmore	Jena	RFIS	Computers/ Kathleen Bianco	January 3, 2017- January 31, 2017	Sub Per Diem Pay	Elementary K-6/Elementary with Specialization in Language Arts 5-8/Richard Stockton College
					February 1, 2017- February 3, 2017	\$50,860 (prorated)/ BA/Step1	

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Longmore	Jena	RFIS	Computers/ Kathleen Bianco	January 6, 2017- February 3, 2017	Sub Per Diem Pay	Elementary K- 6/Elementary with Specialization in Language Arts 5-8/Richard Stockton College
					February 4, 2017- April 5, 2017	\$50,860 (prorated)/ BA/Step1	

**effective date corrected as original date overlapped with current employment; leave extended.*

15. Approval was given to amend the following motion from December 12, 2016:*

to employ the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.	Kellett	Ashley	School Psychologist/ SS/JPC	December 19, 2016 <i>pending Certification</i>	\$54,970 (prorated)/ BA/Step1	School Psychologist <i>(pending)</i> /Seton Hall University

to read:

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.*	Kellett	Ashley	School Psychologist/ SS/JPC	December 19, 2016	\$54,970 (prorated)/ MA+30/Step1	School Psychologist <i>(emergency certification issued)</i> /Seton Hall University

***Mr. Walker abstained.**

**certificate issued; degree corrected*

16. Approval was given to amend the following motion from December 12, 2016:

to extend the employment of the following leave replacement for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
					Extension Dates*		
1.	Collins	Gina	BS	Guidance Counselor/ Cindy Povall	November 29, 2016- December 23, 2016	Sub Per Diem Pay	Elementary K- 6/Elementary with Specialization in Language Arts 5-8/Richard Stockton College
					*January 3, 2017- Until further notice	\$54,060 (prorated)/ MA/Step 1	

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
					Extension Dates		
1.	Collins	Gina	BS	Guidance Counselor/ Cynthia Povall	November 29, 2016- December 23, 2016	Sub Per Diem Pay \$54,060 (prorated)/ MA/Step 1	Student Personnel Services/ Elementary School Teacher/ The College of New Jersey
					January 3, 2017		

**date finalized; certificate corrected*

17. Approval was given to confirm the employment of the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.*

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
1.*	Collins	Gina	Guidance Counselor/BS	January 4, 2017	\$54,725 (prorated)/ MA/Step 3	Student Personnel Services/ Elementary School Teacher/ The College of New Jersey

***Mr. Walker abstained.**

18. Approval was given to appoint the following staff member for the 2016-2017 school year as follows:*

Item	Last Name	First Name	Position/Location	Appointment
1.*	Collins	Gina	School Counselor/BS	Anti-Bullying Specialist

***Mr. Walker abstained.**

19. Approval was given to amend the 2016-2017 salary of the following staff member for advancement on the salary guide as follows:*

Item	Last Name	First Name	Position/Location	Degree	From	To	Retroactive Date
1.*	O'Brien	Brittany	Grade 1/ FAD	MA	\$51,860	\$54,060	January 1, 2017

***Mr. Walker abstained.**

Non-Certified

20. Approval was given to employ Urmi Foster as the 10-Month Health Office Secretary at Reading-Fleming Intermediate School, effective February 7, 2017 at a salary of \$41,636 (prorated) based on Step 1 of the 2016-2017 10-Month Secretarial Guide with no public school experience. Fingerprinting and health exam required.

21. Approval was given to compensate the following former staff member for accrued, unused vacation days, as per the FREA contract, as follows:

Item	Last Name	First Name	Position/Location	Vacation Days
1.	Nobile-Liskowacki	Gina	Personnel Coordinator/CO	13

All Staff – Additional Compensation

22. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year, as follows:*

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Stipend
1.	Benedetti	Anthony	CH	Chaperone-Winter Concert	2	\$30.62/hr.
2.	Skove	Repy	CH	Chaperone-Winter Concert	2	\$30.62/hr.
3.	Sullivan	Kevin	RFIS	*Co-Advisor Winter Chess Club	7.5	\$30.62/hr.
4.	Agabiti	Joseph	JPC	Technology Showcase	2	\$30.62/hr.
5.	Colaccico	Nicholas	JPC	Technology Showcase	2	\$30.62/hr.
6.	Corson	Seth	JPC	Technology Showcase	2	\$30.62/hr.
7.	Heirling	Kimberly	JPC	Technology Showcase	2	\$30.62/hr.
8.	Hering	Carly	JPC	Technology Showcase	2	\$30.62/hr.
9.	Kosensky	Matthew	JPC	Technology Showcase	2	\$30.62/hr.
10.	Lanza	Maria	JPC	Technology Showcase	2	\$30.62/hr.
11.	Lyman	Margaret	JPC	Technology Showcase	2	\$30.62/hr.
12.	Schultz	Daniel	JPC	Technology Showcase	2	\$30.62/hr.
13.	Stines	Kristen	JPC	Technology Showcase	2	\$30.62/hr.
14.	Vita	Matthew	JPC	Technology Showcase	2	\$30.62/hr.
15.	Bontempo	Emil	JPC	Lunch Duty-Every Other Day	52 Days	\$17.64/hr.
16.	Collins	Gina	BS	Anti-Bullying Specialist Training & Planning	15	\$33.78/hr.
17.	Hopkins	Kenneth	RH	CPR/AED-ERT	3	\$33.78/hr.
18.*	Christman	Anita	CH	Transportation Aide training	1	\$21.12/hr.
19.*	Dyer	MaryLu	CH	Transportation Aide training	1	\$21.12/hr.
20.*	Hansen	Laura	CH	Transportation Aide training	1	\$21.12/hr.
21.*	Hill	Henry	CH	Transportation Aide training	1	\$21.12/hr.
22.*	Hoff	Evelyn	CH	Transportation Aide training	1	\$21.12/hr.
23.*	Kernan	JoAnn	CH	Transportation Aide training	1	\$21.12/hr.
24.*	Ketelsen	Martha	CH	Transportation Aide training	1	\$21.12/hr.
25.*	Lewis	Heather	CH	Transportation Aide training	1	\$21.12/hr.
26.*	Nardelli	Kyle	CH	Transportation Aide training	1	\$21.12/hr.
27.*	Perry	Maura	CH	Transportation Aide training	1	\$21.12/hr.

*Second advisor needed to support enrollment. Club salaries are paid from student activity fees.

*Mr. Walker abstained.

Substitutes

23. Approval was given to employ the following applicants as substitutes for the 2016-2017 school year.

Item	Last Name	First Name
1.	Bruce	Meredith
2.	McDonald	Elizabeth
3.	Ksiezopolski	Brittany
4.	Denzer	Ia
5.	Griffith	Meaghan

Field Placements

- 24. Approval was given for Leigh Ann Koch, student at Rutgers University, to extend her field practicum with Kathleen Kolvites, School Nurse at Barley Sheaf School, for a maximum of 150 hours from January 17, 2017 through May 10, 2017.
- 25. Approval was given to confirm eight Hunterdon County Polytech students to observe classes at Francis A. Desmares School during January, February and March 2017 for two hours on 13 occasions accompanied by Natalie Guarino, Hunterdon County Polytech instructor.
- 26. Approval was given to employ the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.*

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
1.	Finch	Katherine	Project Success/ RFIS	February 13, 2017	\$50,860 (prorated)/ BA/Step 1	Elementary School Teacher K-6 (CEAS)/ Teacher of Students with Disabilities K-12 (CEAS) <i>Both Certs Pending/</i> Rider University

***Mr. Walker abstained.**

Substitutes

27. Approval was given to employ the following applicant as a substitute for the 2016-2017 school year.

Item	Last Name	First Name
1.	Finch	Katherine

Mr. Walker asked questions regarding item #2. Ms. Fallon verified that the candidate is an in house employee and the position will be replaced.

Aye: Ms. Abbott Ms. Markowski Nay: Mr. Walker #2 Abstain: Ms. Borucki #2, #5 (1-2)
Mr. Bart Mr. Stager
Ms. Borucki Mr. Walker
Dr. Copeland Ms. Fallon
Dr. Kenny
Mr. Walker #1, #3, #6, #12, #15,
#17, #18, #19, #22(18-27), #26

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting will be February 9, 2017.

All Curriculum items were approved under one motion made by Ms. Borucki, seconded by Ms. Bart.

1. Approval was given to employ the following consultant during the 2016-2017 school year:

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Nex Level Fitness	JPC	Provide professional development to the Physical Education staff members	1	\$600

2. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Marino	Jennifer	RH	K-8 Physical Education Curriculum Committee	50 shared hrs.	\$33.78/hr.

3. Approval was given to confirm the following staff members, or their alternates, for additional compensation during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Meyer	Misti	RFIS	Prepare a workshop for January 24 PD	3.25	\$33.78/hr.
2.	Reed	Christine	RFIS	Prepare a workshop for January 24 PD	3.25	\$33.78/hr.

4. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year to be funded from the ESSA grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Truncale	Christopher	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17	108 shared hrs.	\$30.62/hr.

5. Approval was given of the following field trips for the 2016-2017 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 4	FAD	Camp Mason	June 7, 2017	\$4,674	PTO
2.	7 th and 8 th Grade Choir Groups	JPC	JPC Music Department Presentation to RFIS students	February 9, 2017	Transportation Costs	JPC Student Fund Account

6. Approval was given to purchase the following item that exceeds the \$40,000 bid threshold using a State Contract.

Item	Quantity	Description	Total Cost	Vendor
1.	760	Dell Chromebook 11	\$173,151	Dell Computer Corp.

7. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Living Voices: The New American Assembly	\$840	BS	PTO
2.	Gift Card for Art Supplies	\$150	FAD	Artsonia
3.	Small logo prizes for Jump for the Heart 10 th Anniversary	\$50	FAD	NJ Devils
4.	Racquet prize for Jump for the Heart 10 th Anniversary	\$50	FAD	Courtside Racquet Club
5.	Camp Membership prize for Jump for the Heart 10 th Anniversary	\$200	FAD	Healthquest
6.	Six headphones	\$44.34	FAD	PTO
7.	Six back jack chairs	\$270.36	FAD	PTO
8.	Chair Pockets for Kindergarten	\$436.76	FAD	PTO
9.	Edward Masessa Author Visit	No cost	FAD	N/A
10.	Shane Carey Author Visit	\$1,800	FAD	PTO
11.	Who's Who at the Zoo Assembly	\$475	RH	PTO

12.	Edward Masessa Author Visit	No cost	RH	N/A
13.	Donation to Student Activity Fund	\$1,000	RFIS	Karaka Family
14.	Chick-fil-A Gift Cards & keychains for Caught Being Safe prizes	\$550	RFIS	Chick-fil-A
15.	Introduce a Girl to Science & Engineering Day – Presentation & Supplies for lessons	\$150	JPC	Exxon Mobil

8. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Bontempo	Emil	Directors of Athletics Association of NJ Annual Conference, Atlantic City, NJ	March 13-15, 2017	R,M	\$620
2.	Bergstrom	Carly	Council for Exceptional Children National Conference, Boston, MA	April 19-21, 2017	R,M	\$500
3.	Plichta	David	Annual Refresher for AHERA Management Planners, Piscataway, NJ	February 9, 2017	R	\$300
4.	Shumate	James	Annual Refresher for AHERA Management Planners, Piscataway, NJ	February 9, 2017	R	\$300
5.	Weil	Meredith	Judy Freeman's Winners! Workshop, Somerset, NJ	May 10, 2017	R,M	\$230
6.	Dibetta	Crystal	Judy Freeman's Winners! Workshop, Somerset, NJ	May 10, 2017	R,M	\$235
7.	Kolvites	Kathleen	NJ State School Nurses Association Spring Conference, Iselin, NJ	March 25, 2017	R	\$199
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

9. Approval was given for Copper Hill School to dispose of the attached list of obsolete library books that are no longer useable and are not required as a trade-in or a replacement purchase.

10. Approval was given of the 2017-2018 Technology Department Calendar, as attached.

Aye: **Ms. Abbott** **Ms. Markowski** **Nay: 0** **Abstain: 0**
 Mr. Bart **Mr. Stager**
 Ms. Borucki **Mr. Walker**
 Dr. Copeland **Ms. Fallon**
 Dr. Kenny

FACILITIES/OPERATIONS

The next meeting will be February 7, 2017.

TRANSPORTATION

The next meeting will be February 8, 2017.

FINANCE

The next meeting will February 15, 2017.

The Finance items were approved under one motion made by Dr. Copeland, seconded by Ms. Borucki.

1. Approval was given of the attached transfer list from December 7, 2016 to January 17, 2017.

2. Approval was given of the attached bill list for the month of December totaling \$915,014.62.
3. Approval was given of the attached bill list for the month of January totaling \$2,561,245.40.
4. Approval was given to authorize the procurement of goods and services through the attached list of state contract vendors for the 2016-2017 school year.

Dr. Copeland updated the Board on the need for air conditioning for the Health and Safety of students and staff. In the fall, the Committee discussed exploring HVAC upgrades (specifically Heating and Air Conditioning at F.A. Desmares and the Reading-Fleming Intermediate School. In December DLB Associates conducted an assessment. On January 18th we reviewed the assessment from DLB Associates. The next steps we are taking are Ms. Voorhees is collecting information on the architecture, financial and electrical and will review the information with the Committee. In February, the Committee plans to present the information to the Full Board and Community.

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** 0
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

POLICY DEVELOPMENT

The next meeting will be January 30, 2017.

SPECIAL SERVICES

All Special Services items were approved under one motion made by Ms. Abbott, seconded by Mr. Stager.

1. Approval was given for Mountain Lakes Board of Education to provide 2016-2017 Itinerant Teacher of the Deaf services for student #2016955 at a cost of \$4,320.
2. Approval was given to contract with First Children Services, LLC (Regional Enrichment and Learning Center, LLC) to provide student #2013103 with home instruction services for the remainder of the 2016-2017 school year at a per diem rate of \$185.
3. Approval was given to confirm the transfer of the following Teacher Assistant, contracted through Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:

Item	Last Name	First Name	From Location/Position	To Location/Position	Effective Date
1.	Heldt	Lorraine	RH/Grade 1	CH/Multiple Disabilities	January 27, 2017

4. Approval was given to confirm the employment of the following Teacher Assistant, contracted through Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Conover	Lisa	FAD	Grades 2 and 3	January 23, 2017

5. Approval was given to employ the following Transportation Aide for the 2016-2017 school year. Fingerprinting and health exam required.*

Item	Last Name	First Name	Max # of hours	Rate/Stipend
1.	Fenneman	Laurie	300	\$21.12/hr.

***Mr. Walker abstained.**

6. Approval was given to amend the 2017 IDEA-B Grant to allocate 2016 IDEA-B Grant carryover funds as follows:

2016 IDEA-B Carryover	Public	Nonpublic	Total
Basic	\$93,252	\$1,283	\$94,535
Preschool	\$ 2,645	0	\$ 2,645
Total	\$95,897	\$1,283	\$97,180

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** Mr. Walker #5
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

INFORMATION ITEMS

1. Harassment, Intimidation & Bullying Investigations for the 2016-2017 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	November 2016	3	No	Remedial measures outlined in report
JPC	December 8, 2016	4	No	None
RFIS	January 3, 2017	1	No	Remedial measures outlined in report

2. Suspensions for the month of December and January:

School	Infraction	# of Days
RFIS	Insubordination, physical aggression and non-compliance	2 Days
RFIS	Insubordination, non-compliance, throwing objects, calling staff names	1 Day
BS	Physical aggression toward staff members	1 Day
RH	Physical aggression toward another student	1 Day
RH	Defiance in the classroom	2 Days

3. Drills to date for the 2016-2017 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/09	09/12	09/13	09/07	09/22	09/07
October	10/07	10/28	10/31	10/11	10/13	10/14
November	11/07	11/18	11/18	11/03	11/22	11/18
December	12/01	12/08	12/22	12/09	12/14	12/09
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/20	09/20	09/21	09/14	09/26	09/21
October	10/24	10/28	10/14	10/17	10/26	10/21
November	11/23	11/30	11/28	11/16	11/30	11/19
December	12/15	12/19	12/19	12/20	12/22	12/20

MISCELLENEOUS/ACTION ITEMS

The Miscellaneous/Action items were approved under one motion made by Ms. Markowski, seconded by Ms. Borucki.

Action Items

1. Approval was given to adopt the 2017-2018 Secretarial Calendar, as attached.

2. Approval was given to confirm J.P. Case Middle School 8th-grade student #502465 to volunteer after school with the Reading-Fleming Intermediate School Bucket Club (percussion group) for ten weeks beginning January 12, 2017 through March 2017.
3. Approval was given to confirm the following tuition student #2016486 to attend the Copper Hill Preschool Program during the 2016-2017 school year.
4. Approval was given to appoint the Superintendent of Schools as the representative to the Hunterdon County ESC Board for the 2017 calendar year.

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** 0
 Mr. Bart Mr. Stager
 Ms. Borucki Mr. Walker
 Dr. Copeland Ms. Fallon
 Dr. Kenny

CORRESPONDENCE

Ms. Fallon noted she received a letter from a parent regarding a staff member. The letter was addressed.

OLD BUSINESS

Mr. Bart thanked Dr. Caulfield for participating in the Wizards game. He also reminded everyone on March 21st the Hunterdon Harmonizers will be singing with the student music groups.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Sue Mitcheltree, Raritan Township, asked Dr. Caulfield to finish her thoughts when discussing Ms. TenKate’s background. Dr. Caulfield explained the process and Ms. TenKate’s background. She also asked about why we contracted out for Home Instruction. Dr. Caulfield noted specialized services may have been needed as well as staff may not have been available.

On the motion of Ms. Borucki, seconded by Ms. Markowski, the meeting was adjourned at 8:15 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2017 Board Meeting

- February 13 & 27
- March 13 & 27
- April 24
- May 8 Reorganization of the District & 30
- June 12 & 26
- July 24
- August 21
- September 11 & 25
- October 9 & 23
- November 13 & 27
- December 11